



**UNIVERSITY OF CONNECTICUT, SCHOOL OF NURSING  
JOB OPPORTUNITY**

**HEALTH IT RESEARCH PROJECT COORDINATOR (RESEARCH ASSISTANT 3 or RESEARCH ASSOCIATE 1)  
HEALTHCARE ANALYTICS, TECHNOLOGY TRANSFER, EVALUATION AND RESEARCH**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** The University of Connecticut, Hartford Campus  
(Constitution Plaza in Downtown Hartford)

**Job Posting No:** 2017184

**Hours:** 8:00am to 5:00pm

**Salary:** Salary and position title will be commensurate on successful candidate's background and experience.

**Closing Date:** October 27, 2016

**Duties and Responsibilities:**

Leads diverse cross functional teams to define the project scope and deliverables, develops project plan with staff resources, develops cost estimation models, and manages project to plan. Directly engages and contributes to the research projects to identify problems for further analysis, evaluates courses of action, interprets outcomes, and documents results. Develops detailed work plans, schedules, resource plans, and status reports. Day-to-day manager of staff and their work assignments to defined work plans. Manages multiple projects that require a high level of coordination amongst the cross functional teams. Identifies and coordinates project with key internal/external stakeholders necessary for project completion. Develops business and technical requirements, solution designs, and systems design, development, and implementation (DDI) to include research, testing, deployment, and operational support transition. Manages the development of all project documentation and deliverables. Conducts project meetings and is responsible for project tracking, analysis, and status reporting. Manages the integration of third-party vendors and contractors within the teams. Identifies risks and develops risk-mitigation course of action plans. Communicates effectively to senior level management. Identifies opportunities contributing to a culture of continuous process improvement and team building.

**Knowledge, Skills and Abilities:**

Bachelor's degree in Computer Science, Engineering, Mathematics, or related technical fields and five (5) years' experience working on information management technology projects with a focus in master data management, analytics, data systems' interfaces, data modeling, and data conversion. The Research Associate 1 requires either a PhD or a Master's with 8-10 years of post-degree experience. The Research Assistant 3 requires a Bachelor's plus 4-5 years of related experience or a Master's plus 2-4 years of related post-degree experience. Applied experience in SDLC - Waterfall and Agile methodologies. Applied experience organizing, analyzing, and interpreting statistical information. MS Project, MS SharePoint, MS Office - Word, Excel, Visio, PowerPoint, and Access. Demonstrated ability to address project/system issues through root cause analysis and development of issue mitigation plans. Ability to work in and manage teams in a fast paced environment with changing priorities.

**Preferred Education and Training:**

Master's or Ph.D. degree in Computer Science, Engineering, Mathematics, or related technical fields.

**Preferred Experience:**

Four (4) years' experience working on information management technology projects with a focus in master data management, analytics, data systems' interfaces, data modeling, and data conversion. Applied knowledge of systems security and health information privacy with movement and storage of PHI and PII data. Two or more years' experience, inclusive of the six (or four) years, working in a project management role. Project experience with design and deployment of master person index systems (NextGate software products is preferred). Project experience with design, development, and deployment of data models and data extract, transform, and load (ETL). Applied knowledge and experience with data visualization and dashboard software (Tableau software). Applied knowledge and experience with data extract, transform, and load (ETL) software products (Informatica software tools).

**Application Instructions:**

Please submit an online application that includes a **cover letter**, a **curriculum vitae or resume**, and contact information for **three (3) professional references** to [www.jobs.uconn.edu](http://www.jobs.uconn.edu), (click on Staff Positions). Evaluation of applications will begin immediately. Employment of the successful candidate is contingent upon the successful completion of a pre-employment criminal background check. (Search # 2017184)

UConn DEPARTMENT OF HUMAN RESOURCES  
9 WALTERS AVENUE  
UNIT 5075  
STORRS, CT 06269  
[www.hr.uconn.edu](http://www.hr.uconn.edu)

For more information regarding the School of Nursing, please visit the school's website at <http://nursing.uconn.edu> and to learn more about the CT HIT initiatives, please visit <http://www.ct.gov/dss/cwp/view.asp?a=3922&q=554932>.

All employees are subject to adherence to the State Code of Ethics which may be found at <http://www.ct.gov/ethics/site/default.asp>.

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*The University of Connecticut is committed to building and supporting a multicultural and diverse community of students, faculty and staff. The diversity of students, faculty and staff continues to increase, as does the number of honors students, valedictorians and salutatorians who consistently make UConn their top choice. More than 100 research centers and institutes serve the University's teaching, research, diversity, and outreach missions, leading to UConn's ranking as one of the nation's top research universities. UConn's faculty and staff are the critical link to fostering and expanding our vibrant, multicultural and diverse University community. As an Affirmative Action/Equal Employment Opportunity employer, UConn encourages applications from women, veterans, people with disabilities and members of traditionally underrepresented populations.*